

**SAN JOAQUIN COUNTY PROBATION DEPARTMENT  
JUVENILE DETENTION POLICY AND PROCEDURE MANUAL**

TO: ALL STAFF BULLETIN #: D-227

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CHIEF PROBATION  
OFFICER REPLACES: 1/24/2019

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**SUBJECT: TRAINING FOR DETENTION OFFICERS**

**POLICY**

The Probation Department is committed to providing quality training to all staff. Initial, as well as ongoing training, encourages employees in their professional growth and allows them to provide the best possible services congruent with the Department's mission. The Detention Facility Supervisor – Scheduler is responsible for coordinating trainings with the Professional Standards Unit to ensure all detention officers have received their required trainings.

**PROCEDURES**

**A. New Employee Orientation Training**

Prior to assuming any responsibilities, each new Detention Officer shall be properly oriented to their duties. The New Employee Orientation training will consist of 64 hours of training and will cover the following:

1. General Overview
  - a. Supervision of youth
  - b. The scope of decisions they shall make
  - c. The identity of their supervisor
  - d. The identity of persons who are responsible to them
  - e. Persons to contact for decisions that are beyond their responsibility
  - f. Ethical responsibilities
2. Juvenile Detention Policy and Procedure Review

Prior to assuming any responsibility for the supervision of youth, each detention officer shall receive facility specific orientation. Facility specific orientation shall include:

- a) individual and group supervision techniques;
- b) regulations and policies relating to discipline and rights of youth pursuant to law and the provisions of this chapter;
- c) basic health, sanitation and safety measures;

- d) suicide prevention and response to suicide attempts
- e) policies regarding use of force, de-escalation techniques, chemical agents, mechanical and physical restraints;
- f) review of policies and procedures referencing trauma and trauma-informed approaches;
- g) procedures to follow in the event of emergencies;
- h) routine security measures, including facility perimeter and grounds;
- i) crisis intervention and mental health referrals to mental health services;
- j) documentation; and
- k) fire/life safety training

3. The Training Officer will also ensure the officer has been trained on all of the items listed on the San Joaquin County Detention Officer Training Checklist.

**B. Juvenile Corrections Officer Core Course**

Prior to assuming sole supervision of youth, each new Juvenile Detention Officer shall successfully complete the requirements of the Juvenile Corrections Officer Core Course. This training shall be completed during the officer's first year of employment.

**C. Penal Code Section 832 Training**

Prior to exercising peace officer powers (arrest, search and seizure), each new Juvenile Detention Officer shall successfully complete the requirements of 832 PC. This training shall be completed during the officer's first year of employment.

**D. Annual Training**

Medical Screening and Suicide Prevention Training shall include the following components:

- a) Recognizing and responding to mental health signs and symptoms
- b) Behaviors regarding suicide ideations
- c) Appropriate monitoring of conditions
- d) Necessary treatment and follow-up
- e) Emergency response protocols for self-injurious behavior
- f) Predisposing factors for suicide
- g) High-risk suicide periods
- h) Unique characteristics of the detention environment that enhance suicide behavior

For further guidance on mandated training and mandated training hours, see Training Policy.