

**SAN JOAQUIN COUNTY PROBATION DEPARTMENT
JUVENILE DETENTION POLICY AND PROCEDURE MANUAL**

TO: ALL STAFF

BULLETIN #: D-305

APPROVED BY: STEVE JACKSON
CHIEF PROBATION OFFICER

REPLACES: _____

ISSUE DATE: 12/21/2021

SUBJECT: SECURED TRACK PROGRAM

POLICY

Commencing July 1, 2021, wards who would otherwise be ordered to the Division of Juvenile Justice within the California Department of Corrections and Rehabilitation, will now be ordered by the Juvenile Court to a Secure Track Program. Eligibility for commitment to a Secure Track Program is limited to youths ages 14 or older whose most recent adjudicated offense is for a violation of a serious violent felony listed in Welfare and Institutions Code section 707(b).

PROCEDURES

A. Program Objective

Rehabilitative-driven programming with a concentrated focus on the individual youth's identified treatment needs and education/vocational training with family engagement, input and support to increase overall success with community reintegration, thus reducing recidivism.

B. Program Requirements

- a. The youth has been adjudicated and found to be a ward of the court based on an offense listed in subdivision (b) of Section 707 of the Welfare and Institutions Code.
- b. Secure Track Program commitments should be a disposition of last resort and ordered only when less restrictive alternative dispositions are unsuitable.
- c. All youth considered for entry into a Secure Track Program must be residents of San Joaquin County.
- d. Any youth who has been ordered to complete a Secure Track Program shall have an Individual Rehabilitation Plan developed by the Camp Progress Team, a multidisciplinary team, including input from the youth and the youth's family within 30 days. In addition to the youth and the youth's family, the Camp

Progress Team may consist of representatives from the Probation Department, San Joaquin County Office of Education, Behavioral Health Services, Correctional Health, District Attorney's office, legal counsel for the youth, and other identified treatment providers and community based organizations. The Individual Rehabilitation Plan will be completed by the probation officer and must be reviewed and approved by the Juvenile Court. Areas of focus within this plan shall:

- i. Identify the youth's needs in relation to treatment, education, and development, including any special needs the youth may have in relation to health, mental or emotional health, disabilities, and gender-related or other special needs.
- ii. Describe the programming, treatment, and education to be provided to the youth in relation to the identified needs during the commitment period.
- iii. Reflect, and be consistent with, the principles of trauma-informed, evidence-based, and culturally responsive care.
- iv. Include any input from the youth and their family during the identification process stated in subparagraph(A) above.

C. Program Focus:

- a. Youth Well-being
 - i. Physical
 - ii. Emotional
 - iii. Developmental
- b. Family Stability
 - i. Family Driven: Reliance on the family's expertise and decision-making role in providing input for the best care and treatment possible for the youth's rehabilitation. Inclusive: Planning and decision-making will include the entire family.
 - ii. Family-Centered: Looking at each family as a whole while being culturally sensitive and competent; determining the family's hierarchy of needs; what stressors they have and what resources have they utilized in the past; non-blaming; empowering; providing hope and motivation.
 - iii. Strength-based: Build on and compliment the family's strengths; their history of solving problems; natural resources available to them; viewing family as competent and unique.
 - iv. Solution-Focused: Looking at what has worked in the past rather than on

what hasn't worked; staying focused on solutions and exceptions to the problem rather than on the problem itself; viewing incremental change and goals as stairs rather than a wall.

D. Camp Progress Team:

- a. The Camp Progress Team will manage the youth's progress in the youth's Individualized Rehabilitation and Transition Plan.
- b. Youth committed to the Secured Track will have reviews with the Camp Progress Team no less than quarterly.
- c. The Camp Progress Team consists of: The Camp Director, Juvenile Detention Unit Supervisors, Camp Probation Officers, Camp Social Worker, Camp Teacher, Behavioral Health Services and designated community based organizations involved with the youth's plan. Family members and supportive adults may also be invited to participate in the Camp Progress Team meetings. If the Secured Track youth is housed in Juvenile Hall, the assigned Programming Probation Officer and Youth Advocate supervisor will participate in the Camp Progress Team meetings related to the youth.

E. Individual Treatment Needs:

- a. Behavioral Health Assessment: The behavioral health clinical team will conduct an initial assessment and provide ongoing services to youth who need therapeutic services.
- b. Evidenced Based Group: Youth will participate in Cognitive Behavior Group Therapy focusing on many different areas of reasoning and decision making, based on validated assessment tools.
- c. Family Engagement and Therapy: Youth and families will be offered family engagement and transitional services. Those who are identified as needing family therapy will receive additional services.
- d. Psychotropic Medication Evaluations: Youth who are identified as needing medication will be seen by the psychiatrist for a medication evaluation. If it is determined medication is necessary, a plan will be developed and the youth's progress in medication compliance and treatment will be continuously evaluated.
- e. Individualized Treatment: All youth who are found to need additional individualized treatment, such as drug or alcohol, gender responsive, or sex

offender treatment, will be provided services to meet their level of need.

F. Education and Vocational Training:

- a. Secondary Education – High School Diploma
- b. Post-Secondary Education
 - i. College Courses
 - ii. Career Technical Educational and Vocational Programs
 - 1. Logistics
 - 2. Coding
 - 3. Landscape Management
 - 4. Culinary

G. Community Reintegration:

- a. No less than 90 days prior to the youth's release from custody, the Camp Progress Team will discuss reentry planning. Development of the reentry plan may include input from the youth's family and/or supportive adults, probation officer, San Joaquin County Office of Education, Behavioral Health Services, Correctional Health, and other identified treatment providers and community based organizations.
- b. At least 30 days prior to the youth's release from custody, the reentry plan will be submitted to the Juvenile Court for approval pursuant to section 1766(b)(4) of the Welfare and Institutions Code. The reentry plan will include the following:
 - i. Identification of existing community-based resources
 - ii. Identification of pro-social connections
 - iii. Medical and behavioral health referrals with linkage obtaining psychotropic medication (if applicable)
 - iv. Educational needs (if applicable)
 - v. Linkage to employment resources (if applicable)
 - vi. Housing
 - vii. Individual Rehabilitation Plan and goals/objectives as needed and to mitigate potential threats in completing the Individual Rehabilitation Plan
 - viii. Reentry terms and conditions of supervision

H. Progress Review Hearings:

- a. Youth who are committed to a Secure Track Program will attend a Progress Review Hearing with the Juvenile Court Judge at a minimum of every six months. The Progress Review Hearing will be non-adversarial and treatment-oriented and youth-focused. These reviews are an established oversight role for the juvenile

court to monitor the delivery of services and the youth's progress toward rehabilitative objectives.

- b. The probation officer, who is a member of the Camp Progress Team, is responsible for writing the Progress Review Report.
- c. At the conclusion of the Progress Review Hearing, the juvenile court may order that the youth remain in custody for the remainder of the baseline confinement term or may order that the youth's baseline confinement term be modified downward by a reduction of confinement time, not to exceed six months. Baseline terms cannot be extended for disciplinary infractions or in-custody behaviors. Any disciplinary infractions or in-custody behaviors shall be addressed by alternative means, which may include a Behavior Modification Plan. If the juvenile court determines the youth has made progress in the youth's Individual Rehabilitation Plan, the court may order the youth to a less restrictive program. Consequently, if at any time the juvenile court determines that the youth is failing to comply with the less restrictive program, the youth can be ordered back to the secure track program for the remainder of the baseline term.

I. Discharge Consideration Hearing:

- a. At the conclusion of the baseline confinement term, the court will hold a discharge consideration hearing. Not less than 60 days prior to the youth's scheduled discharge consideration hearing, the probation officer will provide the juvenile court with the youth's most recent Progress Review Report along with a discharge consideration hearing date.
- b. Not less than 30 days prior to the scheduled discharge consideration hearing, the probation officer shall notify the youth of the date and location of the discharge consideration hearing. The youth shall have the right to contact the youth's parent, guardian, or persons standing in loco parentis, if such individuals can reasonably be located, to inform them of the date and location of the discharge consideration hearing. The probation officer shall also allow the youth to inform other persons identified by the youth, if they can reasonably be located, and who are considered as likely to contribute to a youth's preparation for the discharge consideration hearing or the youth's post-release success.
- c. If the court determines there is a "substantial risk of imminent harm if the youth is released", the youth's baseline confinement term may be extended for up to one additional year. Pursuant to section 876(a) of the Welfare and Institutions Code, provisions will be made for extended detention for youth who are deemed by probation to be physically dangerous to the public because of the person's mental or physical condition, disorder, or other problem that might cause the person to have serious difficulty controlling their dangerous behavior.

- d. The court may discharge the youth to probation supervision. In doing so, the court must determine the reasonable conditions of probation that are suitable to meet the developmental needs and circumstances of the youth and to facilitate the youth's successful reentry into the community.
- e. During the period of probation supervision, the court must periodically review the youth's progress. If the court finds the youth has failed to comply with the reasonable orders of probation, the youth may be returned to custody or to a less restrictive placement for a period not to exceed either the remainder of the baseline term or six months, whichever is longer. The confinement must not extend beyond the maximum confinement limitations.

J. Grievance Procedures and Rights:

Grievance procedures shall be followed as outlined in the Youth Grievance Procedure. Youth who are committed to a Secure Track Program will be afforded the same rights as outlined in the Title 15 Minimum Standards for Juvenile Facilities.