

**SAN JOAQUIN COUNTY PROBATION DEPARTMENT
JUVENILE DETENTION POLICY AND PROCEDURE MANUAL**

TO: ALL STAFF

BULLETIN #: D-1400

APPROVED BY: STEVE JACKSON
CHIEF PROBATION OFFICER

REPLACES: 2/23/2016

ISSUE DATE: 1/28/2019

SUBJECT: REPORTING OF LEGAL ACTIONS

POLICY

The Detention Deputy Chief Probation Officer is responsible for reporting legal actions to the Board of State and Community Corrections

PROCEDURES

- A. Upon conferring with the Chief Probation Officer, the Detention Deputy Chief Probation Officer is responsible for submitting a letter of notification to the Board of State and Community Corrections on each legal action, pertaining to conditions of confinement, filed against persons or legal entities responsible for juvenile facility operations.